

## WHO WE ARE

Flagg & Associates is a Michigan based corporation, comprised of a team of experts from various disciplines whose mission is to assist current and prospective business owners initiate, maintain and grow their specialty business interest.

As a one-stop business resource shop and currently providing services in all fifty states, we pride ourselves in our ability to travel, implement and produce when necessary.

## SPECIALTY BUSINESS DEVELOPMENT

It is well settled that small businesses make up 2/3 of the GNP, employ greater than 80% of the US workforce - that's about \$5 million - and serve as the backbone of this nation's economy.

With this in mind, there could be no better time than now to start your own business in one of our unique business development areas.

So, whether you are a nurse and desire to facilitate an online training operation or a doctor and want to sell medical supplies to the public; even if you are an assembly line worker and desire to own and/or operate your very own child or adult foster care facility, our highly competent and professional team of industry specific experts will walk you through the entire business development process, while helping you to realize your entrepreneurial dream.

*Ernest G. Flagg*  
CEO, MPA

**FLAGG & ASSOCIATES**

Leaders in  
Organizational  
Theory & Design

Specialty Business Development : Licensing :  
Certification & Accreditation :

flaggassociates.com

1099 Van Dyke, Suite 304  
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STRUCTURE

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## PROGRAM, POLICIES AND PROCESSES DESIGN

Make no mistake - there is no substitute for a professionally written behavioral program. A program that effectively communicates its population served, services provided, evaluation methodology and accessibility strategy makes a statement about all involved in its development. Should you require a well written behaviorally based program, please consider the following which we design:

- Mentally and Developmentally Impaired
- Traumatic Brain Injured
- HIV
- Substance Abuse Programs
- Alzheimer's & Dementia
- Adult Day Programs
- Semi-Independent Living Programs (SILP)
- Transitional Living
- Aging Out Youth or Emotionally and Behaviorally Impaired Young Adults
- Ex-offenders
- Case Management or Resource Coordination

Policies are plans of action for tackling business issues. Generally, a policy is initiated to induce change or to bring about order. In most instances, the implementation of a policy will require the development of one or more processes. These processes become reality by way of programs.

Allow our program, policy and process design experts to develop your organizational structure right, the first time.

## TRAINING, PROFESSIONAL DEVELOPMENT & CEU'S FOR ADMINISTRATORS & DCW'S

The training opportunities below are approved by the State of Michigan and CEU's are available for trainings below:

- Medical & Psychotropic Drug Review
- Documentation & Clinical Record Review
- Starting & Managing a Residential Facility
- HIV-101
- Understanding the Mentally Impaired and Developmentally Disabled Consumer
- An Overview of Traumatic Brain Injury

## LICENSING, ACCREDITATION & CERTIFICATION

Licensing is nothing more than the granting of permission to someone or something (like a corporation or company) by some authorized agency, usually governmental and empowered by some public act and carried out through administrative rules. In some instances, licensure is mandatory.

On the other hand, there is certification. This is a distinction, and it is usually voluntary. Generally, providers desiring to receive Medicare/Medicaid payments for services must obtain and maintain Medicare/Medicaid certification and meet state and federal regulations for certification.

Lastly, there is accreditation. This is a formal recognition or set of guarantees that an agency or program of some sort meets and will maintain during operation a certain set of predefined standards and provide quality. CARF and JCAHO are two of our most utilized accreditation authorities.

With this said, our agency can help facilitate the licensing, certification, accreditation and organizational design of the following specialty business interest:

- Adult & Child Care Home
- Child Care Institution
- Nursing Home
- Home for the Aged (HFA)
- Home Health Agencies
- Legal Nurse Consultation
- Hospice
- Adult & Children Camps
- Child Placement Agencies
- Juvenile Residential Facility
- Durable Medical Equipment Company

## SUPPORTIVE SERVICES

- Central Registry Expungement
- 24-Hour Online Support
- Criminal Background Investigation
- Computer Network & Upgrade
- Form Design
- Establish Corporate, LLC & Assumed Name Setup
- EIN, SIN & LIN Setup
- Articles of Organization & Incorporation
- By-laws Creation
- Personnel Record Audits
- Consumer Record Audits (medical & non-medical)
- Program Evaluation
- Payroll Coordination (ADP or Paychecks)
- Business License Acquisition
- FIFPS Setup
- Survey Design

## CORPORATE IDENTITY PRODUCTS

- Web-site Design & Development
- Brochure, Business Card, Stationery, Envelope Design & Logo Architecture
- Employee Handbook
- Resident Handbook
- Flyer Design
- Content Architecture



# LEADERS IN ORGANIZATIONAL THEORY & DESIGN